

Grant Title	Nita M. Lowey 21st CCLC Cycle 10 Year 5		
NOGA ID	236950267110025		
Request #	1	Request Amount	\$47,222.22

Based on the review of documentation provided, the TEA has approved and processed a reimbursement of **\$17,364.59**, based on the transactions tested. The details are noted in the table below. A partial payment has been previously paid in the amount of **\$29,857.63**.

TN	Vendor Name	Reimbursement Requested	Costs to be reimbursed	Attributes Failed	Findings/ Observations
01.	Amazon Capital Services, Inc	\$8,065.19	\$8,065.19	None	N/A
02.	Amazon Capital Services, Inc	\$211.44	\$211.44	None	N/A
03.	Amazon Capital Services, Inc	\$1,187.71	\$1,187.71	None	N/A
04.	Office Depot	\$367.86	\$367.86	None	N/A
05.	Amazon Capital Services, Inc	\$3,249.60	\$3,249.60	None	N/A
06.	Amazon Capital Services, Inc	\$479.92	\$479.92	None	N/A
07.	Jim Melhart Piano & Organ Co	\$1,265.05	\$1,265.05	None	N/A
08.	Flavia Cantu	\$213.00	\$213.00	N/A	N/A
09.	American Express Travel Related Services Co	\$436.23	\$436.23	N/A	N/A
10.	September TMS 1003 GRNT	\$1,888.59	\$1,888.59	None	N/A
Total		\$17,364.59	\$17,364.59		

Nonpayroll Attributes Tested

- a. Was the expenditure reasonable and necessary to further the statutory purpose or did it pertain to a required or authorized activity?
- b. Was the cost of the goods or services chargeable or assignable to the grant in accordance with the relative benefits received?
- c. Was the cost approved in the program budget per the grant application?
- d. Is the program/activity/strategy funded described in the DIP/CIP, if applicable?
- e. Was the expenditure supplemental to other federal/non-federal programs?
- f. Was the cost incurred and the goods/services received during the grant period?
- g. Did the accounting record include an original and complete internal accounting document that was approved and issued prior to the purchase date?
- h. Did the accounting record include an original and complete third-party document? Do the terms, conditions, and specifications of the contract or purchase order align to the detailed deliverables in the invoice/receipt?
- i. Were micro-purchasing procedures followed?
- j. If the purchase was made using small purchase procedures, was more than one price or rate quotation from qualified sources obtained?
- k. Did the purchase adhere to state and/or federal competitive bidding requirements?
- l. Was adequate documentation maintained to demonstrate the purchase complied with noncompetitive procurement procedures?
- m. If goods/services were purchased through a cooperative, was an agreement provided?
- n. If goods/services were purchased through a cooperative, was documentation to support the cooperative's and organization's compliance with EDGAR's procurement requirements?
- o. Was an assurance provided verifying vendor was not suspended or debarred?
- p. Did the accounting record include documentation demonstrating verification the vendor was not suspended or debarred?
- q. Was the expenditure properly coded according to FASRG?